

Notice of Meeting

Health and Wellbeing Board



Date & time
Thursday, 12
December 2013
at 1.00 pm

Place
Old Council
Chamber, Reigate &
Banstead BC, Town Hall,
Castlefield Road, Reigate,
RH2 0SH

Contact
Huma Younis
Room 122, County Hall
Tel 020 8213 2725
huma.younis@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8213 2725, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email huma.younis@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis on 020 8213 2725.

Board Members

Mr Michael Gosling (Co-Chairman)	Cabinet Member for Public Health and Health and Wellbeing Board
Dr Joe McGilligan (Co-Chairman)	East Surrey Clinical Commissioning Group
Mrs Mary Angell	Cabinet Member for Children and Families
Helen Atkinson	Public Health
Dr Andy Brooks	Surrey Heath Clinical Commissioning Group
Dr David Eyre-Brook	Guildford and Waverley Clinical Commissioning Group
Dr Claire Fuller	Surrey Downs Clinical Commissioning Group
Dr Liz Lawn	North West Surrey Clinical Commissioning Group
Sarah Mitchell	Director, ASC
Dr Andy Whitfield	North East Hampshire and Farnham Clinical Commissioning Group
Dr Jane Dempster	North East Hampshire and Farnham Clinical Commissioning Group
Nick Wilson	Director, CSF
Councillor James Friend	Mole Valley District Council
John Jory	Reigate and Banstead Borough Council
Councillor Joan Spiers	Reigate and Banstead Borough Council
Chief Constable Lynne Owens	Surrey Police
Healthwatch Member TBC	Healthwatch

TERMS OF REFERENCE

The Health and Wellbeing Board:

- oversees the production of the Joint Health & Wellbeing Strategy for Surrey;
- oversees the Joint Strategic Need Assessment; and
- encourages integrated working.

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 5 SEPTEMBER 2013

(Pages 1
- 8)

To agree the minutes of the previous meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

4 QUESTIONS AND PETITIONS

As the Health and Wellbeing Board is a statutory committee of Surrey County Council, there is an opportunity for Surrey County Councillors and residents to ask questions at the start of the meeting.

- The deadline for questions from County Councillors is 12pm four working days before the meeting (**6 December 2013**).
- The deadline for public questions is seven days before the meeting (**5 December 2013**).
- The deadline for petitions was 14 days before the meeting. No petitions have been received.

5 FORWARD WORK PROGRAMME

(Pages 9
- 10)

To consider the Board's Forward Work Programme and agree the agenda for the next meeting on 6 February 2014.

6 BOARD APPROVALS

(Pages
11 - 16)

- Preparations for winter 2013/14

7 REVIEW OF FORECAST BUDGET POSITIONS

(Pages
17 - 18)

A presentation on forecast budget positions will be given at the meeting by representatives of each Clinical Commissioning Group, Surrey County Council, Surrey Police and a representative of the Surrey's district and borough councils.

- 8 SURREY SAFEGUARDING ADULT BOARD ANNUAL REPORT** (Pages 19 - 60)
- The Board is asked to note the Surrey Safeguarding Adults Board's Annual Report 2012-2013. It is a priority of the Surrey Safeguarding Adults Board to ensure a strong link with the Health and Wellbeing Board and its strategy. This priority is supported by presenting the Annual Report.
- 9 SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT** (Pages 61 - 104)
- The Board is asked to note the Surrey Safeguarding Children Board (SSCB) annual report 2012/2013 and the key messages arising from it. The Surrey Safeguarding Children Board (SSCB) annual report 2012/2013 reports upon the effectiveness of safeguarding and child protection practice by partner organisations in Surrey and is presented to Health & Wellbeing Board for information.
- 10 UPDATE PAPER: CHILDREN'S HEALTH & WELLBEING PRIORITY** (Pages 105 - 122)
- This report summarises progress to date on developing Surrey's Health and Wellbeing Strategy priority to improve children's health and wellbeing. In recognising the commissioning responsibilities and governance arrangements of the individual member organisations of the Board, the report sets out the next steps for delivery through the Children's Health and Wellbeing Group and Surrey Children and Young People's Partnership.
- 11 PUBLIC ENGAGEMENT SESSION (Q&A)**
- An opportunity for Members of the public to ask the Board questions arising from the items discussed at the meeting.

David McNulty
Chief Executive
Surrey County Council
Published: Monday, 2 December 2013

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).

The Public engagement session held at the end of the meeting is made available to Members of the public wanting to ask a question relating to an Item on the current agenda. Questions not relating to items on the agenda will need to be submitted in advance of the meeting.

2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference being caused to any PA or Induction Loop systems. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that all other mobile devices (mobile phones, BlackBerries, etc) be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation